

**GEORGIA STATE UNIVERSITY**  
**Allowable Cost Matrix**

Last Updated: December 16, 2016

TYPE OF EXPENSE	STATE APPROP FUNDS 100XX	STATE TUITION FUNDS 105XX	STATE COST SHARE FUNDS 10010 10510	STATE OTHER FUND 10600	AUXILIARY SERVICES FUNDS 12xxx	STUDENT ACTIVITY FUNDS 13xxx	CONT. ED FUNDS 14000	DSS FUNDS 141xx 142xx	IND COST RECOVERY FUND 15000	STATE TECH FEE FUND 16000	RESTRICTED FUND 20000	RESTRICTED SCHL/FELL FUND 20100	GSU FOUNDATION FUND 20200	GSU RESEARCH FOUNDATIO N FUND 20300	RESTRICTED FUND 20400	UNEXP PLANT FUNDS 50000	AUXILIARY R&R UNEXPENDE D PLANT FUNDS 50100	AGENCY FUNDS 6xxxx
Advertising (Media/Classified/Promotional)	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Alcoholic Beverages	NO	NO	NO	NO	NO	NO	YES	NO	NO	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	YES
Appliances for Employee/Visitor Use (i.e. Stove, Oven, Microwave, Refrigerator, Coffee Maker, Toaster, Keurig, etc)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	YES
Appliances for Laboratory or Research Use	NO	NO	Only if allowed by Grant/Prgm	NO	NO	NO	NO	NO	NO	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	NO
Cable TV (business related purpose)	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Campus Service Centers (i.e. Parking, Cleanroom, Printing & Copying, Telecomm, etc.)	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Citations, Fines & Penalties (Employee, Visitors, Students, Etc)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	Only if allowed by GSURF Fund	NO	NO	NO	NO
College Work Study	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	NO	NO	Only if allowed by Grant/Prgm	NO	NO	NO
Commencement Regalia	YES If required for faculty member	YES If required for faculty member	NO	YES If required for faculty member	YES If required for faculty member	YES If required for faculty member	YES If required for faculty member	NO	YES If required for faculty member	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	YES If required for faculty member
Computer Charges (Internal, Maintenance, Internet)	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	NO
Computers	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	YES use spon sub project	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Conference Registrations	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Credit Card Fees	YES		NO	NO	YES	YES	YES	YES	NO	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	YES
Departmental Uniforms (i.e. police, housing, facilities, etc.)	NO	YES	NO	YES	YES	YES	YES	NO	YES	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	YES
Donations to Charitable Organizations	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	Only from GSUF Memorial "Flower Fund"	NO	NO	NO	NO	NO
Employee Relocation	YES	YES	Only if allowed by Grant/Prgm	YES	YES	NO	YES	NO	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	NO
Employee Tuition Reimbursement	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	Only for STRAP Program	Only for GSURF Program and Only for Employees with Research Titles	NO	NO	NO	NO
Entertainment (DJ, Band, Group, Speaker)	NO	NO	NO	NO	NO	YES	YES	NO	NO	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	YES
Equipment > \$4,999	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	YES	YES	YES
Equipment btw \$3,000 - \$4,999	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	YES	YES	YES
Fellowships	NO	NO	Only if allowed by Grant/Prgm Use 998 fellowship prj	NO	NO	NO	NO	NO	NO	NO	Only if allowed by Grant/Prgm Use 998 fellowship prj	YES Use 998 fellowship project	Only if allowed by GSUF Fund Use 998 fellowship prj	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm Use 998 fellowship prj	NO	NO	NO

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<b>Food/Beverage - Off the Shelf</b>	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed by Grant/Prgm and USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	NO	Only if allowed by Grant/Prgm and USG BPM section 19.7 and 19.8	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm and USG BPM section 19.7 and 19.8	NO	NO	Only if allowed per USG BPM section 19.7 and 19.8
<b>Food/Meals - Classroom &amp; Academic Programs for Students</b> (includes students, employees whose participation is required)	Only for credit courses & Institute research activities	Only for credit courses & Institute research activities	NO	Only for credit courses & Institute research activities	NO	YES	Only for credit courses & Institute research activities	Only for credit courses & Institute research activities	NO	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	YES
<b>Food/Meals - Conferences &amp; Workshops</b> (includes conference & workshop participants - predominantly non-USG)	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed by Grant/Prgm and USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	NO	Only if allowed by Grant/Prgm and USG BPM section 19.7 and 19.8	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm and USG BPM section 19.7 and 19.8	NO	NO	Only if allowed per USG BPM section 19.7 and 19.8
<b>Food/Meals - Contract/Performer HURSAitality</b> (contracted performer or group, Ferst Center, Student Event)	NO	NO	Only if allowed by Grant/Prgm	NO	NO	YES contract must specify food/catering requirement	YES contract must specify food/catering requirement	YES contract must specify food/catering requirement	NO	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Food/Meals - Educational or Business Meetings - Primarily Non-GSU Empl</b> (includes students, volunteers, and employees whose participation is required)	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed by Grant/Prgm and USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	Only if allowed per USG BPM section 19.7 and 19.8	NO	Only if allowed by Grant/Prgm and USG BPM section 19.7 and 19.8	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm and USG BPM section 19.7 and 19.8	NO	NO	Only if allowed per USG BPM section 19.7 and 19.8
<b>Food/Meals - Employee Group Meetings</b> (training workshops, staff/faculty meetings, includes employees and non-employees whose participation is required)	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	Only if allowed by Grant/Prgm and Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	NO	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>	NO	NO	Only if Mtg is 4+ hrs and Meal is not beg or end of mtg. <i>State per diem limits apply</i>
<b>Food/Meals - Employee Meals while on Official Travel Status</b>	YES Must comply with trvl regs and meal per diem limits	YES Must comply with trvl regs and meal per diem limits	Only if allowed by Grant/Prgm <i>Must comply with trvl regs and meal per diem limits</i>	YES Must comply with trvl regs and meal per diem limits	YES Must comply with trvl regs and meal per diem limits	YES Must comply with trvl regs and meal per diem limits	YES Must comply with trvl regs and meal per diem limits	YES Must comply with trvl regs and meal per diem limits	YES Must comply with trvl regs and meal per diem limits	NO	Only if allowed by Grant/Prgm <i>Must comply with trvl regs and meal per diem limits</i>	NO	Only if allowed by GSUF Fund Must comply with trvl regs and meal per diem limits	Only if allowed by GSURF Fund Must comply with trvl regs and meal per diem limits	Only if allowed by Grant/Prgm <i>Must comply with trvl regs and meal per diem limits</i>	NO	NO	NO
<b>Food/Meals - Entertainment/Extraordinary Development</b> (retreats, stewardship, donor cultivation, receptions for professional milestone/achievement, faculty recruitment entertainment)	NO	NO	Only if allowed by Grant/Prgm	NO	NO	NO	NO	NO	NO	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES <i>State per diem limits apply</i>
<b>Food/Meals - Foundation/GSURF Funded Food, Snacks, Beverage Services and Associated Paper Products</b>	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	NO
<b>Food/Meals - Official Student Events</b> (includes potential students, guardians, volunteers, employees whose participation is required)	NO	NO	Only if allowed by Grant/Prgm <i>State per diem limits apply</i>	NO	YES State per diem limits apply	YES State per diem limits apply	YES State per diem limits apply	NO	NO	NO	Only if allowed by Grant/Prgm <i>State per diem limits apply</i>	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm <i>State per diem limits apply</i>	NO	NO	YES State per diem limits apply



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Legal Settlements	Only if approved by legal affairs	Only if approved by legal affairs	NO	Only if approved by legal affairs	Only if approved by legal affairs	Only if approved by legal affairs	Only if approved by legal affairs	NO	Only if approved by legal affairs	NO	NO	NO	Only if allowed by GSUF Fund & appr by legal aff	Only if allowed by GSURF Fund & appr by legal aff	NO	NO	NO	NO
Linen/Outside Laundry Services	YES	YES	NO	YES	YES	YES	YES	YES	YES	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	NO
Maintenance of Equipment/Software	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	NO
Marketing	YES	YES	NO	NO	YES	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Mileage Reimbursement for "On Campus" Use of Personal Vehicle (See Travel Policy 6.7)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Miscellaneous Other Operating Expenses	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	YES	YES	YES
New Employee Orientation	YES <i>State per diem limits apply</i>	NO	NO	YES <i>State per diem limits apply</i>	NO	NO	YES <i>State per diem limits apply</i>	NO	YES <i>State per diem limits apply</i>	NO	NO	NO	Only if allowed by GSUF Fund	NO	NO	NO	NO	NO
Parking - Employee (Regular or Temporary) (Including personal parking fees/yearly parking)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Parking - Guest Vouchers for Visitor Parking Lots or GSU Hotel Lot	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Parking - Official Business Permits	YES	YES	NO	YES	YES	YES	YES	YES	YES	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	YES
Parking - Reimbursement - Official Business (i.e. local meeting)	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Parking - Reserved Space for Employee	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Parking - Reserved Space for Visitors	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	NO	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Plants, Shrubbery or Greenery for Lobby, Atrium or Office	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	Only if allowed by GSUF Fund	NO	NO	NO	NO	YES
Postage/Mailing Services	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Printing & Copying Services	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Prizes, Awards, Recognition - Employees (including certificates & plaques)	NO	NO	NO	NO	YES	NO	NO	NO	NO	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	YES
Prizes, Awards, Recognition - Students (including certificates & plaques)	NO	NO	Only if allowed by Grant/Prgm	NO	YES	YES	NO	NO	NO	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
Professional Certification or Education Training Courses or Course Materials (includes classroom courses, online courses, preparation workbooks, GMAT prep, GRE prep, etc.)	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	Only if related to job function, approved by the President, Provost or SVPAF and allowed by GSUF Fund	Only for GSURF and URSA staff	NO Outside scope of ordinary training & employee is primary beneficiary	NO	NO	YES

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<b>Professional License or License Renewal</b>	NO Employee is primary beneficiary	NO Employee is primary beneficiary	NO Employee is primary beneficiary	NO Employee is primary beneficiary	NO Employee is primary beneficiary	NO Employee is primary beneficiary	NO Employee is primary beneficiary	NO Employee is primary beneficiary	NO Employee is primary beneficiary	NO	NO Employee is primary beneficiary	NO	Only if related to job function, approved by the President, Provost or SVPAF and allowed by GSUF Fund	Only for GSURF and URSA staff	NO Employee is primary beneficiary	NO	NO	YES
<b>Professional Memberships/Dues - Individual</b>	Only if required by job, related to job function and membership provides info & services useful to GSU	Only if required by job, related to job function and membership provides info & services useful to GSU	NO	Only if required by job, related to job function and membership provides info & services useful to GSU	Only if required by job, related to job function and membership provides info & services useful to GSU	Only if required by job, related to job function and membership provides info & services useful to GSU	Only if required by job, related to job function and membership provides info & services useful to GSU	Only if required by job, related to job function and membership provides info & services useful to GSU	Only if required by job, related to job function and membership provides info & services useful to GSU	NO	NO	NO	Only if related to job function, approved by the President, Provost or SVPAF and allowed by GSUF Fund	Only for GSURF and URSA staff	NO	NO	NO	YES
<b>Professional Memberships/Dues - Institutional</b>	Only if related to job function and membership provides info & services useful to GSU	Only if related to job function and membership provides info & services useful to GSU	Only if related to job function, membership provides info & services useful to GSU and allowed by Grant/Prgm	Only if related to job function and membership provides info & services useful to GSU	Only if related to job function and membership provides info & services useful to GSU	Only if related to job function and membership provides info & services useful to GSU	Only if related to job function and membership provides info & services useful to GSU	Only if related to job function and membership provides info & services useful to GSU	Only if related to job function and membership provides info & services useful to GSU	NO	Only if related to job function, membership provides info & services useful to GSU and allowed by Grant/Prgm	NO	Only if related to job function, approved by the President, Provost or SVPAF and allowed by GSUF Fund	Only for GSURF and URSA staff	Only if related to job function, membership provides info & services useful to GSU and allowed by Grant/Prgm	NO	NO	YES
<b>Promotional Items - Pens, Notepads, Umbrellas, etc. with GSU Logo (academic or program related)</b>	NO	YES	Only if allowed by Grant/Prgm	NO	YES	YES	YES	YES	NO	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Public, Private Venture (PPV) Lease Payments</b>	YES	Only for Academic Buildings	NO	NO	Only for Auxiliary Buildings	Only for Student Buildings	NO	NO	Only for Research Buildings	NO	NO	NO	NO	NO	NO	NO	NO	NO
<b>Recruiting Costs - Faculty</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	NO	YES	NO	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	NO
<b>Recruiting Costs - Staff</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	NO	YES	NO	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	NO
<b>Registrations Paid to Vendor</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Reimbursable Expenses (Consultant or Non Employee)</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Rental Expenses (Hotel/Meeting Rooms)</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Rentals (Office Equipment, Copiers, Computer Equipment, Supplies)</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Repairs and Maintenance</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Safety Products - Water, Other Hydration Products or Products required by the Occupational Safety and Health Administration (OSHA)</b> (includes students, volunteers and employees at risk due to environmental workplace conditions such as Facilities Staff and Police Officers)	YES should be paid from dept budget of assigned employee	YES should be paid from dept budget of assigned employee	Only if allowed by Grant/Prgm	YES should be paid from dept budget of assigned employee	YES should be paid from dept budget of assigned employee	YES should be paid from dept budget of assigned employee	YES should be paid from dept budget of assigned employee	YES should be paid from dept budget of assigned employee	YES should be paid from dept budget of assigned employee	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES

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TYPE OF EXPENSE	STATE APPROP FUNDS 100XX	STATE TUITION FUNDS 105XX	STATE COST SHARE FUNDS 10010 10510	STATE OTHER FUND 10600	AUXILIARY SERVICES FUNDS 12xxx	STUDENT ACTIVITY FUNDS 13xxx	CONT. ED FUNDS 14000	DSS FUNDS 141xx 142xx	IND COST RECOVERY FUND 15000	STATE TECH FEE FUND 16000	RESTRICTED FUND 20000	RESTRICTED SCHL/FELL FUND 20100	GSU FOUNDATION FUND 20200	GSU RESEARCH FOUNDATIO N FUND 20300	RESTRICTED FUND 20400	UNEXP PLANT FUNDS 50000	AUXILIARY R&R UNEXPENDE D PLANT FUNDS 50100	AGENCY FUNDS 6xxxx
<b>Salaries/Employee Compensation</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	NO
<b>Scholarships</b>	NO	NO	Only if allowed by Grant/Prgm,	NO	NO	NO	NO	NO	NO	NO	Only if allowed by Grant/Prgm,	YES	Only if allowed by GSUF Fund,	NO	Only if allowed by Grant/Prgm,	NO	NO	Only for schl projects used by Off Schl & Fin Aid (Hope, Zell Miller, etc)
<b>Services</b> (Architect, Consultant, Attorney, Physician, Temp Svcs, etc.)	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	YES	NO	YES
<b>Software</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Stipends - Honorarium</b>	YES	YES	NO	NO	NO	NO	YES	NO	NO	NO	Only if allowed by Grant/Prgm	YES use spon sub project	Only if allowed by GSUF Fund	NO	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Stipends - Research Participant</b>	NO	NO	Only if allowed by Grant/Prgm	NO	NO	NO	NO	NO	NO	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	NO	Only if allowed by Grant/Prgm	NO	NO	NO
<b>Stipends - Summer Program</b>	NO	NO	Only if allowed by Grant/Prgm	NO	NO	NO	NO	NO	NO	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	NO	Only if allowed by Grant/Prgm	NO	NO	NO
<b>Subscriptions and Dues</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Supplies and Materials</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	YES use spon sub project	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	YES	YES	YES
<b>Taxes - Sales Tax</b>	YES Only if tax not exempted	YES Only if tax not exempted	Only if allowed by Grant/Prgm and only if tax not exempted	YES Only if tax not exempted	YES Only if tax not exempted	YES Only if tax not exempted	YES Only if tax not exempted	YES Only if tax not exempted	YES Only if tax not exempted	YES Only if tax not exempted	NO	NO	Only if allowed by GSUF Fund and only if tax not exempted	Only if allowed by GSURF Fund and only if tax not exempted	NO	NO	NO	YES
<b>Taxes - VAT, Excise, International</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	YES
<b>Technology Purchases &lt; \$3,000</b>	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	YES	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	YES	YES	YES
<b>Telecomm</b> (Basic Monthly, Cellular, Internet, Data, Long Distance, Network Surcharge, New Installations, Other)	YES	YES	Only if allowed by Grant/Prgm	YES	YES	YES	YES	YES	YES	NO	Only if allowed by Grant/Prgm	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	Only if allowed by Grant/Prgm	NO	NO	NO
<b>Training - Job Related</b>	Only if related to job function, Institute is primary beneficiary & trng is part of job duties	Only if related to job function, Institute is primary beneficiary & trng is part of job duties	Only if related to job function, Institute is primary beneficiary, trng is part of job duties and allowed by Grant/Prgm	Only if related to job function, Institute is primary beneficiary & trng is part of job duties	Only if related to job function, Institute is primary beneficiary & trng is part of job duties	Only if related to job function, Institute is primary beneficiary & trng is part of job duties	Only if related to job function, Institute is primary beneficiary & trng is part of job duties	Only if related to job function, Institute is primary beneficiary & trng is part of job duties	Only if related to job function, Institute is primary beneficiary & trng is part of job duties	NO	Only if related to job function, Institute is primary beneficiary, trng is part of job duties and allowed by Grant/Prgm	NO	Only if related to job function, Institute is primary beneficiary, trng is part of job duties and allowed by GSUF Fund	Only for GSURF and URSA staff	Only if related to job function, Institute is primary beneficiary, trng is part of job duties and allowed by Grant/Prgm	NO	NO	YES
<b>Training Courses or Course Materials for Professional Certifications or Education</b> (includes classroom courses, online courses, preparation workbooks, GMAT prep, GRE prep, etc.)	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	NO Outside scope of ordinary training & employee is primary beneficiary	Only for GSURF and URSA staff	NO Outside scope of ordinary training & employee is primary beneficiary	NO	NO	YES
<b>Travel - Airline Memberships</b> (See Travel Policy 6.9)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	Only if allowed by GSUF Fund	Only if allowed by GSURF Fund	NO	NO	NO	NO

